



Osbaston PTFA

Osbaston CiW School

Minutes – Thursday 11th November 2021

1. Welcome

Jodie welcomed all to the meeting.

2. Present

Catherine Jones, Clare Cooper, Jodie Robinson, Mair Davies, Alice Guest, Jay Marks, Lisa Blythe, Jess Haargarden, Clare Despontin,

Apologies

Dani Seymour, Liz Harris, Claire Cook

4. Introductions

As the first official PTFA meeting since the AGM, each member introduced themselves and explained their roles. Details of which may be found in the minutes of the AGM.

5. Fundraising tools

Jodie reminded everyone of the specific tools available for continuous fundraising and encouraged their promotion to the wider school community.

- Amazon Smile
- School Lottery
- My School Funds
- Easy Fundraising

6. Current funds and spending for 2021/22

Funds raised so far this term stand at £86 for the Guess the Pumpkin Weight competition. PTFA funds (including eco funds) from last term total £8,128.50

Total Funds - £8,214.50

(NB. This number does not reflect money accrued from easy fundraising and school lottery)

Spending so far this year includes the cost of the sun shelters, although payment remains outstanding at £7100.

Plus a new subscription payment for The Week which is also yet to be paid - £54.

Total Spent - £7154

- **Sun shades**

Mrs Jones explained that although the parasols have been constructed, we are awaiting final approval from MCC and for an additional part to be added to the FP shade.

- **Forest School**

Staff training is already well underway for Forest School Leadership, this being the case a request has been made for the following equipment:

- Tarpaulin sheets
- Fire pit
- Tarpaulin shelter
- Tent pegs
- Ropes
- Tools - secateurs, loppers, bow saw etc
- Thermos flasks and stackable mugs
- Plastic storage containers
- Popcorn sieve

Jodie to investigate fire pit, the rest of equipment can be found at Screwfix. Costs to be listed and, if possible, funding applied for.

- **3D Shapes for Math and DT**

Mrs Cooper put forward a request for polydron shapes for KS2. Two choices available, solid shapes or frames, these differ in price with solid shapes around the £180 mark and frames being less expensive. 'Magformers' were suggested. PTFA to explore the matter.

- **High Vis Vests for cycling**

This could be suitable for funding, further investigation required.

7. Admin

- Pre-loved uniform sales
 - PTFA are encouraged to 'shout about it' to push sales.

- possible post Christmas sale?
- Just Giving
 - huge success on the 21 for 21 campaign
 - Gift Aid research required; as a charity can we claim tax rebates from HMRC? Does this include retrospective claims? Jess (treasurer) and Jay (secretary) asked to investigate further.
- Parentkind Access
 - Jodie to share access to Parentkind with other PTFA members

8. Grants

Briefly discussed the option of applying for Monmouth Town Council Grant, Principality and/or Monmouthshire Building Society Charitable Grants. It was agreed by all that applications must be made regarding a specific fund such as the forest school or cycling equipment, de-fibrillator or first aid training.

Once a decision has been made on each funding request applications may require a collaborative effort. Jess and Jay to research.

9. Opportunities for the end of term

Please note, as per covid regulations there will be no indoor events this side of the new year.

- Hot Chocolate and Krispy Kremes Winter Event
 - Single doughnuts and hot drinks to be sold after school on Friday 26th November outside in FP carpark.
 - Presale of boxes to be placed by 17th November.
 - Jay to make poster, Claire to share on socials, Jodie to sort QR code for presales and as many helpers as possible to set up and sell on the day.
- Children in Need
 - Friday 19th November, non-school-uniform, voluntary £1 contribution to be donated via Parentpay (poverty proofing) and profit split with PTFA.
- Christmas Jumper Day
 - Friday 10th December, voluntary £1 contribution to be donated via Parentpay.

- Christmas Shop
 - Stock must be ordered by end of Nov or 1st week December.
 - Orders to be placed via Google forms either in school (secret santa element) or at home with parents... to be decided.
 - Reduced selection due to limited timeframe, 6 items of varying style.
- Christmas Tree Sale
 - Local Farmer (and ex pupil) Tim Miles has offered his Christmas trees at cost prices to sell to the Osbaston Community – Lisa to speak to Trish
 - Two collection dates – Mon 29th Nov and Fri 10th Dec
- Extons Prosecco Shopping Event
 - Extons is throwing an evening shopping event with 10% off everything and 10% profit going to PTFA
 - Supports local business and encourages community spirit
 - Potential date – Thurs 25th Nov 7-9pm, Jodie to confirm
- Christmas Hamper Raffle
 - Colour themed hamper with extra prizes such as the newly secured Drama class voucher discussed – as there are many ideas it was proposed to hold this fundraiser in the spring term.

9. Spring and Summer term fundraising ideas

- Fashion Show
 - Jess mentioned she has a friend with a clothing business who has previously thrown fashion shows for charitable causes.
 - Sale of tickets for an off-site event with add on's such as prosecco
 - Possibility of planning this for the summer term.
- 'Grow a pound'
 - Previous success with this PTFA fundraiser, gives ownership to the children
 - Suggested timeframe would be over February half-term or Easter hols.

- Valentines Disco
 - If still not feasible to have an indoor event by February, one option would be to have a silent outdoor disco.
- May Fair/Jubilee fete
 - Outdoor event, hire/borrow marquee, sale of tea and scones etc
- 'Class Fundraising'
 - Online business that creates products from children's art
 - Could tie in with Mother's Day
- Easter Egg-stravaganza
 - Easter outdoor event, egg hunt, easter bonnet parade etc
- Colour run
 - 2km run from school, through Vauxhall, to the lane next to Co-op and back again
 - Children wear white clothes and goggles, parents line the course and throw colourful powder at runners as they pass.

10. AOB

Update website

- PTFA agreed the website could be better, request for volunteers to help with this!

Google Forms Questionnaire

- Mair suggested sending out a questionnaire to parents via google forms to find out what is wanted from the PTFA. Is there anything else we can be doing? Anything we aren't doing enough of? Etc.
- PTFA agreed this is a great idea, Mair to take forward.

Vegetable Patch in Foundation Phase

- Foundation Phase veg patch has some wear and tear, in need of repairs.
- Requests made for manure, hose pipe and sleepers.

Newsletter

- PTFA to reintroduce a monthly/termly newsletter to be sent out and shared on the website. Further discussion required.

DBS Reminders

- Mrs Kift to send reminders for volunteers to check their DBS status and update if necessary.

Next Meeting: TBC