



Osbaston PTFA

Osbaston CiW School

King Coronation Event Meeting

Minutes – Thursday 20^h April 2023

1. Welcome

Jodie welcomed all to the meeting.

2. Present

Jodie Robinson, Mair Davies, Alice Guest, Jay Marks, Lisa Blythe, Caroline McKenzie, Sarah Willgoss, Catherine Jones

3. Apologies

Liz Harris, Clare Cooper, Claire Cook, Jess Hargaden

Please note, a security incident occurred before the meeting officially started involving a hacked Skype account. The meeting was terminated, one member of the PTFA had further issues with her phone being hacked and subsequently could not join the new meeting. A decision has been made to use Teams for virtual meetings from now on.

4. King's Coronation Event

Plan for the day:

12 – 1pm Picnic lunch: Children to bring blankets to sit on.

1 – 4pm Inflatable obstacle course.

Each class will have a 20min slot between lunch and the end of the school day.

1pm – 3pm Crown making craft, in classrooms with teacher's assistance.

1pm – 3pm Face painting, union jacks, volunteers needed to attend each class.

Parents to email school if they DO NOT wish for their child to have their face painted.

3.20 - 4pm Free use of the inflatables, music from DJ.

3.45pm Crown parade, one winner to be chosen from each class and awarded prize.

4pm Tug of War, first upper school and then parents.

4.30pm Warm up for Colour Run and Colour Run (3 laps).

5pm Finish and clear up.

Further Discussion:

PTFA will sell drinks and freeze pops, plus sunglasses and whistles.

There will be an entrance fee for the colour run:
£5 per adult, £3 per child, £2 powder or 3 for £5.

Parents welcome to bring picnic or snacks.

PTFA discussed whether to purchase more powder or use leftover stock from last year.
£150 to order more. Decision made to ask other local schools if they have any more powder we can use.

The coronation lunch will be paid for by the council coronation fund.
Lower school – free school meals. Upper school £2.50 x 117 -

Coronations funds have also covered-
Inflatables, crown templates, prizes and coronation bookmarks for each child.

Rachel Lily has agreed to photograph the event! Photos to be sent to PTFA and Mrs Jones.

Help needed from staff to help supervise inflatables and throw powder during event.

Minimum of 8 – 10 parents volunteers from 11.45am – 6pm

Alice to find out contingency plan for wet weather.

Jay to create poster ASAP.

Collection of powder at event – prepaid to be handed out by teachers.
Colour run station under sun shelter.

Online form set up by Mair including disclaimer signature and powder payment option.

Need a start and finish line for the colour run.

Mrs Jones to contact Monmouthshire Beacon.

Next Meeting: TBC